Hughenden Parochial Church Council

Minutes of Meeting - Thursday 21st May 2026 at 7.30 pm in Church House

Present:

Clergy:	Revd Helen Peters
Churchwardens:	Andrew Cole, Frank Hawkins
Chair:	Liz Moseley
Elected:	Janet Booth, Chris Coyston, Helen Marshall, Antony Rippon, Mark Sherrington, Ruth Smith
Secretary:	Susan Brice

1. **Welcome and opening prayer**

   Liz welcomed the new members Helen and Ruth.

2. **Apologies**

   Brian Morley, Pauline Wilkinson, Colin Wilkinson, Julia Grant, Roger Grant

3. **Agree minutes and actions**

   Minutes agreed and signed. Actions achieved or being undertaken.

4. **Finance Report and Donations Policy**

   Frank spoke at this point on the positive financial position, partially due to our not presently paying the full parish share until we have our new vicar in place. Also, new families are bringing in new money.

   Liz agreed to put together a draft donations policy in collaboration with Helen and Brian. It will be presented to the PCC at the July meeting. It was noted that the diocese ask that we need to ensure that any donations come from good sources.

5. **Safeguarding**

   In Roger's absence Chris spoke at this point.

   The Risk Assessment set before the committee was unanimously approved.

   Chris commented that the safer recruitment was going well but several people still needed to do their domestic abuse training. Church suite is now being fully utilised and Chris wanted to express thanks to Ben for his help and involvement.

   It was noted that Roger requested 20 minutes for safeguarding within the agenda of the July meeting.

6. Children and Families

Chris reported that 18 months into his time at Hughenden there was much to be encouraged about, although he knew there wasn't ever going to be a quick fix.

Thanks were offered to Chris and his whole team.

Frank said he needed a report for the diocese from Chris about the children's activities. Susan offered to précis the latest reports and send it to Chris and Frank.

7. Standing Committee

There was discussion about the new furniture in Church House Garden. There was a unanimous vote to buy two more sets.

Action: Janet to arrange the purchase.

8. Vision Update

Frank said that although Richard was still working hard on the building project, there had been many difficulties and it was hard to make progress.

At the moment the diocese was most interested in a toilet being installed in the vestry, with the monuments being moved.

Stop Press: Brian has been consulted, and is happy that we can cope with the increased cost of moving to eco-products beyond just toilet rolls.

9. Ecological Matters

In Julia's absence Susan spoke for her.

On the subject of eco toilet rolls and cleaning products, the PCC agreed that Ben had permission to buy eco materials for church, although this would prove a little more expensive.

10. Churchwardens Matters

It was reported that the tenants had now left the Vicarage. Mike Dale had submitted a quote of £5,765 to decorate the Vicarage and the Diocese would put £1,500 towards this. A turning space would be created by the garage and the ramp might be done a little later.

Parish Weekend at home

Frank talked about the weekend of 16th-18th October and using Pipers Corner as a base. He said there could be a Barn Dance on the Saturday evening and a combined service on Sunday morning with the community invited.

Thinking about Charlie's induction on 21st July, Ben was thanked for his work on the order of service and it was commented that the evening could be live streamed as the church would be very crowded and some people might prefer to watch at home.

11. Associate Minister's Updates

Helen commented that she was looking forward to the arrival of Charlie. She also said that she enjoyed the Wednesday morning staff meetings. Helen did however say that she had less time to visit people at home and maybe more people needed to be involved in the pastoral team.

12. Timelines for new Vicar

Frank said he had nothing further to add.

13. AOB

Andrew talked of a working party early in September to clear the sheds around Church House. Two skips would be needed.

Christopher Tyrer had asked for the PCC to consider a donation to the BHCT. The committee agreed to propose to give half of the collection from the Community Singers concert to this charity, to advertise the Ride and Stride and raise the profile of the Just Give opportunity.

3 policies need reviewing:

Brian would be asked to look at the Finance Policy, Liz offered to review the Data Protection & Privacy Policy and Chris the CCTV.

14. Date of the next meeting and conduct

23rd July is the next PCC meeting.

Everyone agreed they had been able to share their opinions.

The meeting finished at 9.00 pm.

ACTIONS

- Liz to draft a new Donations Policy with Helen and Brian … and to review the data protection policy.
- Susan to produce a précis of Chris's latest reports for Frank.
- Janet to arrange the purchase of 2 sets of the new garden furniture.
- Frank to talk to the NT regarding the placement of skips and the issues surrounding parking on 21st July.
- Brian to review Finance policy.

- Chris to review the CCTV policy.

Susan Brice (PCC Secretary)

24th May 2026