

Hughenden PCC Mission Statement:  
“The elected representatives of Christ’s church, who prayerfully lead the  
life and mission of the church in Hughenden.”

**Hughenden Parochial Church Council Meeting  
Thursday 17th September 2020 at 7.30pm by Zoom**

**Present: Clergy:** Rev. Keith Johnson

**Churchwardens:** Nicholas Devlin, Julia Grant

**Elected:** Brian Clark, Patricia Devlin, Clare Godfrey, Frank Hawkins, Mike Hill, Antony  
Rippon, Ben Sharp, Louise Stallwood, David Tester.

**Co-opted:** Ian Faulkner

**Deanery:** Arthur Johnson      **Diocesan:** Christopher Tyrer

1. **Opening worship and prayer:** The meeting opened with prayer.
2. **Apologies for absence:** Rev. Helen Peters, Rev. Tracey Jones, Anne Dean, Matthew Skillen.
3. **Minutes of the Meeting held on 16<sup>th</sup> July 2020 by Zoom:**  
The minutes were agreed and signed as a correct record of the meeting after 2 additions. Item 6,  
point 2 –addition of adversely before affected, item 7 point 4 for clarity – the amount to be sent to  
Love Wycombe.
4. **Matters Arising:**
  - Tricia Devlin has met with Roger Grant, the new Parish Safeguarding Officer, and handed  
over all the Safeguarding information. Roger Grant will go back to her if there is anything he  
does not understand. Roger Grant
  - The protection plan for the bell tower, as agreed by the PCC, was completed at the end of  
July and cost £2, 292. The builder, Derek Brown, estimates that the temporary repair will  
keep the bell tower watertight for at least 5 years. Richard Peters will present a full report  
and next steps plan to the new PCC at the dedicated meeting on Thursday 8<sup>th</sup> October at  
7.30pm by Zoom. This was an innovative and inexpensive temporary repair. All agreed that  
Derek Brown and Richard Peters should be thanked by PCC. KJ
  - A mobile internet high antenna was installed by Darrel Beckwith without charge and a  
surplus mobile broadband route supplied by Richard Peters. The internet connection in  
church is now in place without cost. There is a need to subscribe to a mobile broadband  
plan which Richard thinks should be less than the cancelled BT plan. All agreed that Darrel  
and Richard should be thanked by the PCC. KJ  
Arthur’s landline BT contract had been cancelled without notifying the treasurer and Ian  
thinks there may be a charge from BT.
  - The purpose of the broadband improvement is for live streaming which will start from  
Sunday 27<sup>th</sup> September and to improve the connection for Church House. Feedback from  
the trial streaming was helpful. Internet is now first to the church and then to Church  
House. Arthur has found it is faster. Ben Sharp will monitor the connection in the tower  
which had needed attention this week.

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### 5. Treasurer’s Report including Standing Committee:

- After discussion High Leigh has agreed to put the 2020 deposit to a visit in 2021 which Frank wants to arrange for October. FH
- Wording for the contactless payment box should be finalised within the 10 days. FH
- PCC had given a vote of confidence, by e mail, on 30<sup>th</sup> August for the acceptance of Brian Morley as PCC Treasurer. We were fortunate to have 2 other worthy candidates.
- Ian was thanked for his first class job. The handover will be efficient with Ian working monthly with Brian until 31<sup>st</sup> December. Ian will complete the gift aid returns until 31<sup>st</sup> December.
- Ian was asked to summarise the financial position. Income £92, 551 Expenditure £111, 089 Deficit £18, 538, Current account £35, 232, Deposit account £188, 587, Restricted funds £74, 386, Available funds £149, 433. The deficit of £18, 000 will not increase drastically. Many have changed to standing orders so the loss of income will not be so great and some yellow envelope givers had made donations. Loss is through lack of visitors and costs of bell tower.
- Mandate for the HSBC current account needs to be updated. All cheques need 2 signatures. After discussion it was proposed by Mike Hill and seconded by Ian Faulkner that Brian Morley (treasurer), Rev Keith Johnson, Arthur Johnson, Julia Grant (churchwarden), Frank Hawkins and Christopher Tyrer be the signatories for the current account. This was agreed unanimously. The CCLA deposit account mandate has all correspondence being sent to the treasurer who holds the cheque books and paying in books. Cheques can only be signed by 2 other people. This account is used infrequently so only needs 2 nominated people as signatories. It was proposed by Christopher Tyrer and seconded by Julia Grant that Frank Hawkins and Keith Johnson be the signatories and Brian Morley, the treasurer, the named person for all correspondence. This was agreed unanimously. IF JG FH Brian Morley
- The Financial policy, with a handover document, will be presented to PCC in November. FH BS
- Ian was thanked for his 9 years as treasurer but further thanks will be recorded formally at the APCM. Ian thanked Christopher Tyrer for his help in increasing use of standing orders and thereby reducing Ian’s work by 70%.

### 6. Vicar’s Matters:

- Christopher Tyrer was congratulated on his appointment from September for 3 years as Chairman of the Oxford Diocese Council for the Deaf and Hard of Hearing (ODCD). Christopher will need to be a member of Deanery Synod and PCC for this time. He explained the work of the Council.
- The sudden erection of a barrier in the car park by The National Trust was explained. It is a protection against travellers and overnight stays as it can take three months to remove people. The NT has applied for retrospective planning permission. The barrier is not locked but Arthur has a key if necessary. Mike Dean continues to be excellent as our liaison with the

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- Trust. Consultation has taken place and Mike has thanked NT for this. Church has received a letter from the council for comments on the barrier.
- James Gamon, who works exceptionally hard in all ways, has requested help for the lawn mowing as the regular rota members were not available for the next 3 weeks. ND
- The return of Evensong, the 9am and 11am services, the choir and music group is appreciated but the 8 am congregation would like to have their service again. Cleaning in the time between 8 and 9 is a problem. Alternatives were discussed including a weekly or monthly midweek communion. Keith will consult with members of the 8am congregation and talk to Helen and Tracey and then report to PCC. The Vision group will meet after the APCM as the situation could last much longer. Car parking stewards are needed for the 11am service. Children need to be catered for. Bex is organising an invitation only celebration for harvest on 4<sup>th</sup> October for families. Any meetings of groups are limited to a maximum of 6 people under the current lockdown rules; larger groups can only meet in church for services of worship.

### Short Break

#### 8. Churchwardens’ Matters:

- Nothing to report from Julia or Nick. An official thank you will take place at the APCM but Keith thanked Nick for all his work as Churchwarden and Tricia for her support.

#### 9. Election of Sidesmen:

- A list had been circulated. PCC agreed to accept the list with the addition of Gwen Hill and Denise Ridley. Carole Lawton, when she is on the Electoral Roll, and any other additions may be made at future PCC meetings. Roger Grant will find out if DBS checks are needed. JG

#### 10. Safeguarding:

- Tricia was thanked for her work as Safeguarding Officer during the last 4 years.
- Keith proposed that Roger Grant be appointed as Parish Safeguarding Officer. This was agreed unanimously.

#### 11. Electoral Roll:

- The roll is now closed until after the APCM. 187 members.

#### 12. Any Other Business:

- Mission Support Group report had been circulated.
- Ian Faulkner confirmed that there would be no Gift Day this year, but that £7000 had been budgeted for.
- People could give personally to speakers from charities.

The meeting ended in prayer at 9.08pm.

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**Special Bell Tower Meeting Thursday 8<sup>th</sup> October at 7.30pm by Zoom**

**Date of next meeting: Tuesday 17<sup>th</sup> November 2020**

**SIGNED: -----**