

Hughenden PCC Mission Statement:
“The elected representatives of Christ’s church, who prayerfully lead the life and mission of the church in Hughenden.”

**Hughenden Parochial Church Council Meeting
Thursday 16th July 2020 at 7.30pm by Zoom**

Present: Clergy: Rev. Keith Johnson, Rev. Helen Peters, Rev. Tracey Jones

Churchwardens: Nicholas Devlin, Julia Grant

Elected: Brian Clark, Clare Godfrey, Ian Faulkner, Frank Hawkins, Mike Hill, Antony Rippon, Ben Sharp, Matt Skillen, Louise Stallwood , David Tester.

Deanery: Arthur Johnson

1. **Opening worship and prayer:** The meeting opened with a Bible reading and prayer.
2. **Apologies for absence:** Anne Dean, Patricia Devlin, Christopher Tyrer.
3. **Minutes of the Meeting held on 28th May 2020 by Zoom:**
The minutes were agreed and signed as a correct record of the meeting after 3 additions. Item 5 , point 1 - template risk assessment, item 5 point 3 - and Bex, item 6 point 7 – be handled sensitively.
4. **Matters Arising:**
 - A meeting is to be arranged for the handover of Safeguarding from Tricia Devlin to Roger Grant and Roger to be approved at September PCC before the APCM. **KJ PD Roger Grant**
 - The work on the fire alarm system is complete.
 - Bell Tower accounts including promises of grants, income and expenditure to be circulated after the meeting and bell tower accounts to be presented at each PCC. **IF**
5. **Risk Assessment/Proposal to re-open church:**
 - Members were thanked for their responses to the document Keith circulated in advance of PCC and after a lengthy discussion the following was agreed:
 - Church to open on 2nd August for Sunday worship.
 - Communication essential that congregation knows what to expect. This is on a trial basis and reserve the right to amend as necessary. Initial information about services starting and then later about systems and guidelines for communion arrangements to be via Church suite, newsletter, Facebook, telephone and from the pulpit. Comms group to be kept informed.
 - 2 services for 2 weeks before a review. 9am traditional, 11am contemporary using screen. St Michael’s @ 10 to continue until further notice. Church to be cleaned in between services by 3 people. 11am congregation not to arrive before 10.30am.
 - Essential to prioritise those without technology, house bound, vulnerable and those living alone for telephone booking system managed by Lynn Brooks. Clergy, Arthur and Penny Austin to identify this group but all PCC to encourage priority people.
 - Bell ringing is not possible with social distancing.
 - The main door to be used as entrance and exit because of safety of outside paths.

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- Sides-people need to be pro -active as the maximum number of 47 cannot be exceeded.
- There was concern about people not agreeing to give information for track and trace. Diocese to be contacted for a definitive answer. **KJ**
- The seating plan was discussed and a total of 47 to be allowed.
- Acceptance of the plans was proposed by Antony Rippon and seconded by Brian Clark. Everyone was in favour.
- Keith to send out on Churchsuite, 17th July, PCC’s approval of opening church from 2nd August with a 9am and 11am service and on 24th July booking information. **KJ**
- Rotas for stewards, sides-people and cleaning to be made. **ND JG**

6. Treasurer’s Report:

- Income and Expenditure had been circulated. There were no questions.
- Few are using the yellow envelopes but the donation box will be affected.
- New account for contactless payment to be opened so that this is in place as soon as possible. **IF FH**
- Frank explained the situation with High Leigh and the cancellation for 2020. He is to transfer the booking to October 2021 preferably, date to be decided and the liabilities for cancellation to be investigated. **FH**
- A new treasurer is still sought.

7. Vicar’s Matters:

- APCM date is Sunday 27th September 2020. It may be online. Those elected must be on the electoral roll. Sides-people must be on the electoral roll but are now accepted at a PCC meeting. Advice will be sought regarding voting. **KJ LS**
- A report from Richard Peters regarding bell tower had been received. The bell tower ‘temporary’ repair commences 17th July. The possibility of setting up a separate heritage charity to be the public face of the appeal so as to avoid detracting from the main mission and purpose of St. Michael’s is being looked at. If PCC would like him to proceed along these lines he proposes a dedicated meeting for the PCC to review his proposal in early August. He would welcome input on this prior to making his formal proposal so please contact him now rather than raising any ‘in principle’ objection later. PCC agreed this is a good idea but we need to respect the strong views of those who do not want to spend money on bell tower maintenance. Date to be arranged. **KJ LS Richard Peters**
- A proposal from Richard Peters about the church internet had been received. The church internet is slow and intermittent. Discussions with BT engineers show that the line is poor and would involve digging up the road to install a new line. BT has a service guarantee for download speeds but not for upload. Streaming services with the BT line (which requires a solid upload speed) is unlikely to work reliably in the foreseeable future. Mobile broadband is not easy in a valley. To put up an antenna on the bell tower would need a faculty and not help Arthur so he suggests putting up a high gain mobile broadband antenna on one of the masts on Church House. Expenditure would be up to £1500. Costs could be lower with experienced volunteers. After discussion when several questions were raised PCC asked

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Ben Sharp and Richard Peters to revisit the proposal. PCC is favourably disposed to the proposal but needs further information.

BS Richard Peters

- Helen and Richard Peters were thanked for their work with Love Wycombe and Keith had agreed that the amount budgeted for this event be sent to them. £3169 had been sent to Azalea charity from Love Wycombe.

8. Churchwardens’ Matters:

- Nothing to report from Julia or Nick but they had more work to manage the church opening.

9. Parish Safeguarding:

- Training is available by Zoom only.

10. Electoral Roll:

- Nothing to report.

11. Any Other Business:

- No business had been received.

The meeting ended in prayer at 9.58pm.

Date of next meetings:

Thursday 17th September and Tuesday 17th November 2020

SIGNED: -----