

Hughenden PCC Mission Statement:  
"The elected representatives of Christ's church, who prayerfully lead the  
life and mission of the church in Hughenden."

**Hughenden Parochial Church Council Meeting  
Thursday 23<sup>rd</sup> May 2019 at 7.30pm**

**Present: Clergy:** Rev Keith Johnson, Rev Helen Peters

**Churchwardens:** Nicholas Devlin, Julia Grant

**Elected:** Anne Dean, Mike Dean, Patricia Devlin, Frank Hawkins, Arthur Johnson, Antony Rippon, Ben Sharp, Matt Skillen, Louise Stallwood.

**Deanery:** Christopher Tyrer, Arthur Johnson

**Co-opted:** Ian Faulkner

**Bex** until item 2c

1. **Opening worship and prayer:** Keith opened the meeting with communion.
2. **Apologies for absence:** Brian Clark, Clare Godfrey, Mike Hill, David Tester.
- 2b **Bex** gave a presentation about a proposed Youth event to be held at St Michael's which involved young people aged 11-18 from Recharge. 19<sup>th</sup> July 7-9pm, 100 free tickets, 20 leaders (1:5), inflatable, BBQ provided by the King's Church, park for rounders. Keith had already met with Bex and Andy Lamb to discuss it. Several questions were asked and all answered satisfactorily. Mike Dean agreed to be site manager for this and provide the risk assessments and insurance cover (Ian). Our safeguarding policy would be followed. (Patricia) All youth leaders are 1<sup>st</sup> aid trained, lavatories adequate, someone to be responsible for inflatables which would be ticketed, areas to be restricted in graveyard. Clearing up to be immaculate and left as found as wedding on 20<sup>th</sup> July at noon. In the event of bad weather it would be cancelled. Mike Dean, Ian, Patricia and Antony agreed to attend. It was proposed from the chair that this event be allowed and it was agreed unanimously. Bex was thanked for her presentation and then left the meeting. MD IF PD AR
- 2c **Offices**  
  
Ian Faulkner was co-opted as Treasurer, proposed by Christopher, seconded by Anne Dean. Clare Godfrey to be Vice Chairman, Louise Stallwood as Secretary and Arthur Johnson as Electoral Roll Officer.
3. **Minutes of the Meeting held on 21<sup>st</sup> March 2019:**  
  
Christopher Tyrer and Arthur Johnson are Deanery members not elected members. The minutes were signed as a correct record of the meeting.  
Keith will write a letter of thanks to Sara Badrick, Mark Sherrington and Charlotte Tester for their service on the PCC. KJ

**Matters Arising**

- Mission Action Plan under AOB
- Christopher Tyrer is the Outlook link not Nick Devlin.

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- Terms of reference for the Standing Committee are in hand. KJ IF JG ND
- Old trestles need to be removed from Church House. To be offered to Tim Aze. FH
- The Deanery and Diocesan write up will be sent to new PCC members. CT

#### 4. Treasurer’s Report:

- Budget is running to forecast. 0.75% interest at bank is best rate. Building societies do not accept businesses.
- Monthly parish share is £6245. Christopher explained the general costs of the diocese.
- A request was made by Wycombe Youth for Christ to increase Bex’s salary next year which will be budgeted for in 2020.
- £450 paid for engineers’ report for bell tower.
- Gift Day 27<sup>th</sup> October proposed by Keith. July meeting will decide where the money will go. Bell Tower fundraising is separate. KJ LS
- Donations of £200 received over community weekend but it was not for fund raising.
- Keith thanked Ian for all his work.

#### 5. Standing Committee:

- The report from the meeting of 11<sup>th</sup> March had been circulated.
- Membership of the committee will be brought to the PCC for ratification. KJ

#### 6. Leadership Team:

- Meeting on 12<sup>th</sup> June.

#### 7. Discipleship Group:

- Meeting on 28<sup>th</sup> May.
- Each committee/task group listed on the agenda to define what they do and then possibly streamline. Some are too large. Need to be effective. Letter to be written to each and then looked at. KJ JG ND

#### 8. Youth and Children’s Group:

- Bex doing well back on team. Lucy Rippon, Bex, Helen, Pam and Lynn had prepared for Community day.
- 12/14 JC children to be spilt in September and new leaders needed. Personal discipleship plans to be introduced so strengths are used and roles may need to change. Letter to be written to some suitable people. HP
- Bex and Helen to run Youth Alpha.
- Bex running transition lessons for year 6 at Hughenden and Great Kingshill Schools.
- Freestanding youth board to be put near bookcase to raise profile.

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### 9 Social and Outreach:

- Community day a great success. Flowers had been appreciated by recipients. Anne and Mike Dean thanked for all their work.
- Future events, BBQ, theatre visit and Napfest. Use of Facebook and website to publicise.

### 10. Mission Support Group:

- Report from David Tester had been circulated.
- Retiring collection for Santanas on 7<sup>th</sup> July.
- Michael & Anne Bowker of Wycombe Refugee Partnership were our guest speakers on 12 May and their message was challenging and well received.

### 11. PCC Constituencies:

- This is to be redone and ensure all groups listed in Outlook back page are included so that issues are dealt with and people have a voice. PCC members will be assigned to a group. Lynn Brooks to assist.

KJ Lynn Brooks

### 12. Vicar’s Matters:

- Information about the new curate, Tracey Jones, had been put in Outlook. She would be welcomed to church on 30<sup>th</sup> June.
- Information had been circulated about a proposed sabbatical for Keith. Keith left the meeting so that this could be discussed. Several questions were raised. Keith returned to the meeting and Mike Dean headlined the discussion.
- PCC agrees Keith has a right to refreshment. £500 will be contributed to sabbatical fund and if there is a shortfall come back to the PCC. Helen is not to be given any extra workload.
- The churchwardens will meet with Keith so that he can follow up on the 4 concerns PCC has:
  - a) adequate cover for services in place.
  - b) Helen is not Tracey Jones line manager and this is non- negotiable
  - c) ability to cope with heat in India at that time
  - d) Rachel and family, as our parishioners, need to have everything in place for the time Keith is way.

KJ JG ND

### 13. Churchwardens’ Matters:

- Prayer space almost finished.
- One white altar frontal to replace white set funding available, £3419 in furnishing fund. A temporary repair is possible on red set and possibly Jan Elliott could do it. What should happen to old ones? New altar cloths ordered.
- Julia’s last year as tea organiser and Pauline Styles might take over.
- Emergency lighting in bell tower is mended. Water heater in church house has a pressure problem.

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- Electrical quotes put aside as bell tower is priority. Reports and 4 quotes being obtained after recommendations from Quinquennial architect and when decision is made a faculty and funding will be researched hopefully by end of year. ND CT BC

**14. Communications Update:**

- Communications report of 30<sup>th</sup> April had been circulated.
- Further exploration of videoing sermons to take place. Possible start with Easter and Christmas. KJ HP
- Mike thanked the communications team for their level of professionalism for Community Day .

**15. Diocesan and Deanery Synod Updates:**

- Mission Action Plan had been circulated. It was agreed that Leadership group looks at it on 12<sup>th</sup> June. Then it comes to PCC and groups. MD
- Christopher gave out a copy of Parish Safeguarding Handbook to each PCC member. It needs to be read before the next meeting. ALL PCC MEMBERS

**16. Parish Safeguarding:**

- Next training 20<sup>th</sup> June 7pm.

**17. Electoral Roll:**

- Winsome Derham, Paul Derham, David Griffin added. Total 186.

**18. Any Other Business:**

- It was asked that there be a budget for flowers in the future and someone to take charge of flower rota
- Church grounds need attention regularly and it is a large area for volunteers so financial implications to be looked at for some help. Time needs quantifying. ND IF
- 2 items from the Diocese, one about limiting term of lay parochial representatives on Deanery Synods, to be circulated. LS

The meeting ended in prayer at 10.40pm.

**Date of next meeting Thursday 11<sup>th</sup> July 2019**

**SIGNED: -----**

Louise Stallwood, PCC Secretary