



**St. Michael & All Angels**  
 CHURCH IN THE PARK | LIVING, LOVING, SERVING

**Application Form**

- **Application for the post of Parish Administrator Hughenden Church**
- **Please complete and email this form to: Mrs J Grant juliagrants46@yahoo.co.uk**
- **Completed application forms must be returned by: Tuesday 31<sup>st</sup> October**
- **Please write or type clearly using black pen, in order that this form can be photocopied**

<b>NAME:</b> ..... <b>ADDRESS:</b> ..... ..... ..... Email:..... <b>PHONE NUMBER</b> (daytime): ..... <b>PHONE NUMBER</b> (evening): .....
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Please provide the names, organisations, job titles, addresses and phone numbers of three referees. At least one must be your current or most recent employer.

Please indicate the capacity in which you know the referees.

<b>1</b>	<b>2</b>	<b>3</b>

- **1** May we approach this referee for a reference now? **YES/NO**
- **2** May we approach this referee for a reference now? **YES/NO**
- **3** May we approach this referee for reference now? **YES/NO**

Beginning with your current or most recent employer and working backwards in chronological order, please give details of your career to date.

Dates		Name and address of employer	Job title and summary of duties	Reason for leaving
From	To			

Dates		Place of study	Qualifications attained
From	To		

Membership of Professional Bodies (if applicable)

Do you possess a car?    YES/NO    Do you possess a full driving licence?    YES/NO

Please give your reasons for applying for this post. You should outline your interest in the post and describe your relevant skills and experience. You should also use this space to tell us anything not covered elsewhere, which you feel is relevant. Please check the job description and person specification before completing this section. You may use up to two sides of A4 but should not feel obliged to fill the space.

Please continue overleaf  
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Rehabilitation of Offenders Act

Under the provisions of the Rehabilitation of Offenders Act, you do not have to disclose information on certain convictions after a set period of time, as they become 'spent'. [However, this post is **exempt** from the above Act, therefore, **ALL** convictions and any cautions or bind-overs must be declared and cannot be regarded as 'spent'.]

Have you ever been convicted of a criminal offence? Yes / No

Health: Please specify any special access requirements you may have in order to attend interview.

I confirm that the information contained on this application form is, to the best of my knowledge, correct and accurate. I agree to the information being processed in accordance with the Data Protection Act.

Signed : .....

Dated : .....